



Personal Data Protection Notice

Stemtech Malaysia Sdn Bhd, respect the privacy of our Independent Distributors with regard to personal data. This Personal Data Protection Notice is formulated in accordance with the Personal Data Protection Act 2010 (herein after referred to as 'the Act'). Pursuant to the requirements of the Act, we hereby issue this notice to all our Independent Distributors detailing the management of your personal data that was previously collected.

1. EXISTING PERSONAL DATA

Stemtech Malaysia Sdn Bhd will process your personal data as listed, but not limited to, below, which has been provided by you to Stemtech Malaysia Sdn Bhd for the furtherance of your direct selling transactions.

- Name
- Age, sex, date of birth, MyCard number, passport number
- Race, nationality, religion
- Contact information, address, phone number, e-mail address,
- Marital status, family details (children and spouse's details)
- Photographs given to Stemtech Malaysia Sdn Bhd and/or taken at official company functions
- Credit card and or Debit card
- Bank account particulars
- Co-applicant name where relevant
- Memorandum of Association , Articles Of Association, Form 24, Form 49, Form A and Form D, Relevant License for those who register as a business unit where applicable
- Username and password for Stemtech's Distributor Website

(collectively hereinafter referred to as 'Personal Data')

Your Personal Data are also collected from various sources including but not limited to:

- information or comments or messages you have provided to us by whatsoever means and/or in whatever manner;
- information input submitted to online facilities
- information obtained independently by us from other lawful sources

2. USAGE OF DATA

Stemtech Malaysia Sdn Bhd will use and/or process the Personal Data for, amongst others, the following reasons:

- Disbursement of Commissions earned.
- Recognitions
- Publishing of articles, leaflets, magazines in print or electronic media including but not limited to social media, e-book, etc



- where relevant, marketing of products and services and sending any updates, new products, special offers, advertising, promotional material and/or commercial material to you, processing invoices and payments (including card payments); and/or
 - conducting research on planning, product, goods, services, security and testing; and/or
 - purposes connected with the operation, administration, management, development, record-keeping, contractual enforcement of the transaction and communication with you ; and/or
 - where required by law, where Stemtech Malaysia Sdn Bhd consider that such use or disclosure is necessary to respond to any claims or legal process, or where Stemtech Malaysia Sdn Bhd suspects that fraud or unlawful activity has been, is being or may be engaged in; and/or
 - where a third party acquires or wishes to acquire, or makes inquiries in relation to acquiring, an interest in the company; and/or
 - where a service and product provider, requires in order for such service and product provider to perform functions, obligations or services as required by Stemtech Malaysia Sdn Bhd or under the laws, rules, regulations, by-laws and/or guidelines (whether or not having the force of laws) or as required by any governmental and/or non-governmental authorities, agencies or departments or a third party requires in order to ensure compliance with agreement(s) or document(s); and/or
 - for purposes of preparation and submission of any claims or payments to any party or for any audit/checks by any party for whatever purpose related to Stemtech Malaysia Sdn Bhd business; and/or
 - purposes connected with the enforcement of Stemtech Malaysia Sdn Bhd rights pursuant to any letter, agreement and/or document including seeking legal and financial advice, taking any preliminary steps or commencing any legal action; and/or
 - making such disclosures as may be required for any of the above purposes or by law; and/or
 - for any other purposes that is incidental or ancillary or in furtherance to Stemtech Malaysia Sdn Bhd purposes.
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- We may either contact you for the purpose as set out in (2) above via telephone calls, e-mails, text messaging, post, facsimile, social media or by whatsoever form of available communication.

3. DISCLOSURE OF YOUR PERSONAL DATA

Stemtech Malaysia Sdn Bhd will keep your Personal Data confidential and will not be disclosed for any purpose other than the purpose for which the personal data was collected at the time of collection. However, on certain circumstances, your Personal Data may be disclosed to any other parties as stated or required by the Act. or law governing Malaysia

4. SECURITY

Stemtech Malaysia Sdn Bhd shall keep and process your Personal Data in a secure manner, where practicable and reasonable , in accordance with the applicable laws and regulations to prevent the unauthorized or unlawful processing of your personal data including loss, misuse, modification, unauthorized or accidental access or disclosure, alteration or destruction.



5. RETENTION OF DATA

The Personal Data processed shall not be kept longer than is necessary after termination of contract / agreement between yourself and Stemtech Malaysia Sdn Bhd shall take all reasonable steps to ensure that all personal data is destroyed or permanently deleted if it is no longer required for the purpose for which it was to be processed.

6. TRANSFERS OF PERSONAL DATA

Due to the global nature of Stemtech's business, Stemtech Malaysia Sdn Bhd may transfer your Personal Data to the other affiliated Stemtech companies (which may be located in other countries) or to any parties located in other countries (including countries that have a different data protection regime than is found in the country where you are based). Any Personal Data transferred shall be used for the purposes as set out in (1) above and disclosed to parties stated in (2) above.

7. ACCESS AND CORRECTION TO YOUR PERSONAL DATA

If you would like to access, make any enquiries or change to your Personal Data, you may contact:

Partner Services Representatives, Partner Services Department,
Unit 5-1, 151 Jalan Klang Lama, 3rd Mile Square, 58100 Kuala Lumpur, Malaysia.
Phone: (603)7980-2007 Fax: (603)7980-9700 or e-mail us at dsmalaysia@stemtechhealth.com

Request to access or correct the personal data may be subjected to a fee.

8. PERSONAL DATA GIVEN BY YOU

You hereby confirm that you have obtained the consent from the persons and/or companies represented by you for you to provide their respective Personal Data to us for the purposes as set out in (1) above and disclosed to parties stated in (2) above.

9. CHANGES TO PRIVACY NOTICE

Stemtech Malaysia Sdn Bhd reserves the right to amend this Privacy Notice from time to time without prior notice. Stemtech Malaysia Sdn Bhd advises that you check this Personal Data Protection Notice on Stemtech's website on a regular basis.